

Draft Agenda

Time (Eastern)	Day 1	Day 2	Day 3	Day 4	Day 5
10:00 AM	Introductions	Review	Review	Review	Questions?
	Getting the Data Ready, Pt. 1				Analysis & PM Charts
11:00 AM					
	Break	Break			
	Getting the Data Ready, Pt. 2	In-Cell Charts, Sparklines, & Chart Templates	Break	Break	
12:00 PM			Power BI: Creating Reports, Pt. 2	What-If Analysis	
1:00 PM	Lunch	Lunch	Lunch	Lunch	Lunch
2:00 PM	Working with the Data, Pt. 1	Data Query: Logic & Lookup	Power BI: Creating Dashboards, Pt. 1	Preview: Capstone Project	Capstone Project Review & Questions
				Work on Capstone Project	
3:00 PM	Break	Break			
	Working with the Data, Pt. 2	Data Query: Pivot Tables	Break		
			Power BI: Creating Dashboards, Pt. 2		
4:00 PM					
	In-Class Homework & Questions	In-Class Homework & Questions			Work on Capstone Project
5:00 PM					
	Wrap-Up	Wrap-Up	Wrap-Up		
6:00 PM					

Register: <https://www.mors.org/Events/Certificates/Certificate-in-Advanced-Excel-Functions-for-Data-Analysts>